

DEPARTMENT OF HEALTH SYSTEMS AND POPULATION HEALTH
GRADUATE STUDENT ASSISTANTSHIP
JOB DESCRIPTION
SUMMER 2022 – SPRING 2023

Position Title: Research Assistant
Supervising Faculty: Betty Bekemeier
Employment Period: June 16, 2022- June 15, 2023
Hours/FTE: 20hrs/Week (50%FTE)
Budget: 62-0062

Position Description:

The Northwest Center for Public Health Practice (NWCPHP) promotes excellence in public health by linking academia and the practice community. As part of the University of Washington School of Public Health, NWCPHP provides training, research, and evaluation for state, local, and tribal public health in six Pacific Northwest states: Alaska, Idaho, Montana, Oregon, Washington, and Wyoming.

The Research Assistant will work on activities under the CDC grant “Evaluation of the Youth-centered Environmental Shift (YES!) Program.” This grant involves the development and implementation of an evaluation process to assess the feasibility and acceptability of the YES! pilot program in Washington State. YES! is a newly designed program to prevent sexual violence among middle school students by creating a supportive school climate. This grant is a collaboration between NWCPHP, the Harborview Injury Prevention and Research Center, and the Washington State Office of Superintendent of Public Instruction with Betty Bekemeier as PI. Dr. Bekemeier will provide oversight to the work of this position on the grant, with day-to-day supervision provided by Megan Rogers, Evaluation Manager at NWCPHP.

When time and workload allow, this will also provide support to the Evaluation Team as needed during surge times to support other specific grant deliverables for NWCPHP. Examples may include implementing pilot-testing of training modules, editing reports, PowerPoint slides, etc.

Duties and Responsibilities:

- Collaborate on literature reviews
- Coordinate design & development of protocols and data collection tools
- Coordinate and assist with data collection
- Manage data collection and coding
- Collaborate on data preparation and data analysis
- Manage database maintenance
- Collaborate on tracking of outcomes
- Collaborate on grant preparation
- Collaborate on writing reports, manuscripts and/or summaries
- Collaborate on communication with community/project partners and among the project team
- Complete and submit IRB application and materials

Minimum Education Required:

- Current Master's or PhD Student

Required Knowledge and Skills

- Background in epidemiology, public health, information science, emergency preparedness, maternal and child health, or a related field
- Knowledge of research methods (qualitative and quantitative)
- Experience conducting literature reviews and background research
- Excellent written and verbal communication skills
- Excellent time management skills
- Ability to work independently and as a team member
- Proficiency in Microsoft Office programs, statistical software (e.g., Stata, R, SAS, SPSS), and online collaboration tools such as Outlook calendar, and MS Teams

Desired Experience

- Experience with IRB applications
- Experience with grant reports
- Experience working in schools desirable
- Experience and interest in violence prevention and adolescent health

Eligibility:

- Must be a matriculated student during the employment period stated above
- Student is not expected to be enrolled during summer quarter

Salary: This is an Academic Student Employee (ASE) position governed by the [UAW Contract](#) and paid in accordance with the [TA/RA Salary Schedule](#) associated with the student's academic department. Department of Health Systems and Population students are paid according to the [Regular Salary Schedules](#).

Tuition: This position includes a tuition waiver.

Benefits: This is a benefits eligible position. For details about Graduate Appointee Insurance (GAIP), visit <http://www.washington.edu/admin/hr/benefits/insure/gaip/>.

Students working as a Graduate Research Student Assistant (GRSA) in the summer may also qualify for UW-Paid GAIP coverage due to hourly employment. To qualify, the student must work the number of hours equivalent to 50% FTE for two pay periods during summer quarter. Hours worked in another position are not included. For details see:

<http://hr.uw.edu/benefits/insurance/health/graduate-appointees/gaip-summer-quarter-coverage/>

To Apply: Go to <https://forms.gle/a9h2j8KNeUefk1dX9>, complete the form, and upload the requested materials:

- Current UW transcript (unofficial, PDF)
- Resume or CV

Please label all of your documents with your last name first. Questions can be directed to Hellen Mwithiga (mhellen@uw.edu).

Deadline: Submit your application materials by **May 14, 2022**.

Acceptance: If offered the position, the candidate must accept within one week.

Notification: Those candidates not hired will be notified via email.

Equal Opportunity Statement for Employment: University of Washington is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, protected veteran or disabled status, or genetic information.

To request disability accommodation in the application process, contact the Disability Services Office at 206-543-6450 / 206-543-6452 (tty) or dso@uw.edu.