

**DEPARTMENT OF HEALTH SYSTEMS AND POPULATION HEALTH
GRADUATE STUDENT ASSISTANTSHIP
POSITION ANNOUNCEMENT
AUTUMN 2021 – SPRING 2022**

Position Title: Research Assistant

Supervising Faculty: Barbara Baquero

Employment Period: October 1, 2021 – May 6, 2022

Hours/FTE: 10 hours/week (25% FTE)

Position Description:

The Health Promotion Research Center (HPRC), housed in the UW Department of Health Services, has an excellent opportunity for a Graduate Research Assistant to support and coordinate project management activities for a 12-month project funded by the Centers for Disease Control and Prevention (CDC) to increase demand for COVID-19 vaccines in our region. The Partnership for Vaccine Confidence (PAvC) project started in May 2021 and will end in May 2022.

The HPRC is one of 26 Prevention Research Centers funded by the Centers for Disease Control and Prevention. HPRC conducts community-based research that promotes the health and well-being of middle-aged and older adults, particularly those most at risk of health disparities. Our projects include research and program dissemination in the areas of older adult physical activity and mental health, cancer prevention and control, and workplace health promotion.

The responsibilities of this position include supporting community engagement and research activities related to increasing the accessibility of the COVID-19 vaccine. The Research Assistant will maintain a “data archive” which houses relevant academic and grey literature, community resources, and other information sources related to the PAVC project. Additionally, the Research Assistant will support communications and goals of the Access core team, which focuses on increasing COVID-19 vaccine accessibility.

Duties and Responsibilities:

- Assist the design/development of data collection tools
- Assist with literature reviews
- Assist with subject recruitment
- Assist with data collection, coding, and analysis
- Coordinate database maintenance
- Assist with writing reports, manuscripts and/or summaries
- Coordinate communication with community/project partners and among the project team

Minimum Education Required:

- Current Master’s student

Required Experience, Knowledge, and Skills:

- Lived and/or professional experience working with underserved communities
- Proficient in Microsoft and google suite
- Proficient on Health Sciences scientific databases for literature searches
- Experience conducting literature reviews
- Experience in scientific writing
- Excellent writing skills

Desired:

- Experience with hosting interviews and/or focus groups
- Experience with data collection and management
- Experience with data analysis

Eligibility:

- Must be a matriculated student during the employment period stated above
- Must be registered for 10 credits during the employment period

Salary: This is an Academic Student Employee (ASE) position governed by the [UAW Contract](#) and paid in accordance with the [TA/RA Salary Schedule](#) associated with the student's academic department. Department of Health Services students are paid according to the [Regular Salary Schedules](#).

Tuition: This position does not include a tuition waiver.

Benefits: This is not a benefits eligible position. For details about Graduate Appointee Insurance (GAIP), visit <http://www.washington.edu/admin/hr/benefits/insure/gaip/>.

Note: if a student has two assistantship positions that together equal 50% FTE or greater, they will be paid according to the Schedule 1 rate (link to salary schedules above) and receive tuition coverage and benefits.

To Apply: Go to <https://forms.gle/x9b2LUdCpbSKPtj59>, complete the form, and upload the requested materials:

- Current UW transcript (unofficial, PDF)
- Resume or CV

Please label all of your documents with your last name first. Questions can be directed to Hellen Mwithiga (mhellen@uw.edu).

Deadline: Submit your application materials by **September 21, 2021**.

Acceptance: If offered the position, the candidate must accept within one week.

Notification: Those candidates not hired will be notified via email.

Equal Opportunity Statement for Employment: University of Washington is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, protected veteran or disabled status, or genetic information.

To request disability accommodation in the application process, contact the Disability Services Office at 206-543-6450 / 206-543-6452 (tty) or dso@uw.edu.