



## **PUBLIC HEALTH-GLOBAL HEALTH MAJOR POSITION ANNOUNCEMENT**

**Position Title:** Admissions Reader

**Supervisor:** Joe Harper Kowalczyk

**Hours per week:** Up to 20

**Start Date:** March 29, 2021

**End Date:** May 7, 2021

**Application Deadline:** March 10, 2021

**Position Summary:** The Public Health-Global Health (PH-GH) Major is seeking **two (2)** admissions readers, each up to 20 hours per week, from March 29, 2021 through May 7, 2021. Admissions readers will support the review and evaluation of prospective students' applications for admission into the PH-GH Major.

### **Specific Job Functions:**

- Become versed with admissions and academic requirements for the Public Health-Global Health Major
- Participate in admissions trainings and discussions
- Review and evaluate admissions applications using a holistic lens
- Make recommendations for admissions based on participation in the review process
- Other tasks, as necessary

**Required Qualifications:** Minimum standing of current graduate student in the School of Public Health

**Preferred Qualifications:** Familiarity with the Public Health-Global Health Major; experience with admissions processes; experience with Google suite; knowledge about systemic oppression and affect on health disparities

**Hourly rate:** \$18.00

**Comments:** Please note that this position is hourly and does not come with a tuition waiver nor benefits

**Application Procedure:** Please submit application, CV or resume, and cover letter via the [PH-GH Admissions Reader Application Google Form](#). **\*\*Note that you must be signed into a Google account (UW or preferred Gmail account) in order to submit this application\*\*** If you're having problems, please contact [joehk@uw.edu](mailto:joehk@uw.edu).

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prohibited by Presidential Executive Order 11246 as amended, Washington State Gubernatorial Executive Orders 89-01 and 93-07, Titles VI and VII of the Civil Rights Act of 1964, Washington State Law Against Discrimination RCW 49.60, Title IX of the Education Amendments of 1972, State of Washington Gender Equity in Higher Education Act of 1989, Sections 503 and 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, Age Discrimination in Employment Act of 1967 as amended, Age Discrimination Act of 1975, Vietnam Era Veterans' Readjustment Assistance Act of 1972 as amended, other federal and state statutes, regulations, and University policy. Equal Opportunity and Affirmative Action compliance efforts at the University of Washington are coordinated by the **Office of Equal Opportunity and Affirmative Action, University of Washington, 231 Gerberding Hall, Box 351240, Seattle, Washington, 98195-1240, telephone 206.543.1830 or email [eoaa@u.washington.edu](mailto:eoaa@u.washington.edu).**

**Access Statement:** The University of Washington is committed to providing access and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation in the application process, as a visitor or a student, contact the Disability Services Office at least ten days in advance at: 206.543.6450/V, 206.543.6452/TTY, 206.685.7264 (FAX), or [dso@u.washington.edu](mailto:dso@u.washington.edu).