



ACADEMIC STUDENT EMPLOYEE (ASE) POSITION ANNOUNCEMENT

Position title: Teaching Assistant

Course number & title: Grant Writing for Clinicians (no course number)

Supervising faculty: Larry Kessler (Professor)

Appointment period: September 16 – December 15, 2026

Work location: Seattle campus

Weekly hours: 10

Position full-time equivalent (FTE): 25%

Position description: This course is devoted to assisting junior faculty and post-doctoral candidates to write research and career development grants. Position description: The Teaching Assistant will support an entirely online course about grant writing skills aimed primarily for clinicians. The duties will include setting up Zoom sessions for the class, supporting the instructors and students in navigating the Canvas site and the assignments, scheduling the mock study sections for the last week of class, tracking student participation and assignments, and providing technical support to manage the class, for both instructors and students. Duties and responsibilities: Attend most lectures, Obtain room for review sessions. Poll participants and schedule date/time for mock study sections. Manage and respond to course-related e-mail. Prepare webpage for course materials. Maintain (update) webpage for course materials. Develop and maintain electronic bulletin boards, discussion sites, etc. Maintain records on individual students' assignment completion Act as liaison/mediator between student and professor.

Duties and responsibilities:

- Attend lectures
- Obtain room for review sessions
- Manage and respond to course-related e-mail
- Prepare webpage for course materials
- Maintain (update) webpage for course materials
- Develop and maintain electronic bulletin boards, discussion sites, etc.
- Request student assessments for course
- Place course materials on library reserve
- Attend instructor/TA meetings
- Act as liaison/mediator between student and professor

Minimum education required: Current PhD student

Required experience, knowledge, and/or skills: Prior experience as a TA

Desired experience, knowledge, and/or skills: Use of Canvas, use of Zoom, use of online polling, having taken a grant writing course previously

We will prioritize applications from students admitted to HSPop programs.

Eligibility:

Students must be enrolled in a UW graduate degree program and meet enrollment requirements (10 credits during the academic year and 2 credits during summer quarter) unless they have been approved for reduced enrollment during the appointment period.

Compensation: The monthly pay rate for a TA paid on schedule 2 at a 25% equivalent rate is \$2,778.50 at the premaster level; \$2,869.50 at the intermediate level; and \$2,964.50 at the candidate level. Salaries are typically adjusted in July of each year.

This is an Academic Student Employee (ASE) position governed by the [UAW Contract](#) and paid in accordance with the [TA/RA Salary Schedule](#) associated with the student's academic level and academic home department.

Tuition: This position is not eligible for tuition or fee coverage.

Benefits: This is not a benefits eligible position. ASEs and their dependents may be eligible to receive UW-paid medical, dental, and vision coverage through the Graduate Appointee Insurance Program (GAIP); may be eligible for one personal holiday and up to 10 paid holidays; and may be awarded up to 28 hours of sick time off (prorated based on FTE).

If a student has two assistantship positions that together equal 50% FTE or greater, they will be paid according to the schedule 1 rate (see salary schedule above) and receive tuition coverage and benefits.

To apply: Go to <https://forms.gle/VEPgUtaRLBp3PqjF9>, complete the application, and upload your resume or CV. Please label documents with your last name first.

Questions can be directed to HSPop Staff & Student HR at hrhspop@uw.edu.

Deadline: Submit your application materials by 11:59 PM PT on **Thursday, July 2, 2026**.

Acceptance: If offered the position, the candidate must accept within one week.

Equal opportunity statement for employment: [The University of Washington is an affirmative action and equal opportunity employer.](#) All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, age, protected veteran or disabled status, or genetic information.

To request disability accommodation in the application process, contact the Disability Services Office at 206-543-6450 or dso@uw.edu.

Applicants considered for this position will be required to disclose if they are the subject of any substantiated findings or current investigations related to sexual misconduct at their current employment and past employment. Disclosure is required under [Washington state law](#).