

ACADEMIC STUDENT EMPLOYEE (ASE) POSITION ANNOUNCEMENT

Position title: Research Assistant

Project: Multiple projects with Health Promotion Research Center (HPRC) Cancer team

Supervising faculty: Peggy Hannon

Appointment period: April 1 or April 16 through June 15, 2026

Work location: Seattle campus

Weekly hours: 20

Position full-time equivalent (FTE): 50%

Position description: The Research Assistant (RA) will collaborate with the Health Promotion Research Center (HPRC) Cancer team to support implementation and evaluation activities within its cancer prevention and control portfolio of projects. This includes providing implementation and evaluation technical assistance to Washington State's Breast, Cervical, and Colon Health Program and WA CARES/Comprehensive Cancer Control Program, as well as emerging implementation science projects to accelerate the adoption of evidence-based interventions.

The RA will support various partnerships, which include public health (Washington State Department of Health), multiple health systems across Washington State, regional screening program contractors, and other stakeholders to improve cancer control efforts throughout WA State. This position involves working directly with community partners which may include DOH staff, community-based organizations, and health systems. The position will support cancer prevention programs in various settings including community health centers, state agencies, community-based organizations, and other health care settings.

Duties and responsibilities:

- Manage, conduct and summarize literature reviews
- Participate in the design, development, use, and maintenance of protocols and data collection tools
- Assist with data documentation, collection, coding, preparation and analysis
- Assist with database maintenance (e.g. data entry, cleaning, validation)
- Contribute to reports, summaries, and manuscripts, as opportunities arise
- Support provision of implementation and evaluation technical assistance to project partners
- Collaborate on communication activities with community/project partners and among the project team

Minimum education required: Current master's student

Required experience, knowledge, and/or skills:

- Proficient with Microsoft Office suite of products (Excel, Word, Outlook)

- Excellent verbal and written communication skills
- Strong time management and organization skills
- Demonstrated ability to effectively produce quality work independently
- Demonstrated accountability to complete assigned tasks with integrity and high quality

Desired experience, knowledge, and/or skills:

- Two years of experience working with research or community-based organizations
- Experience developing community-facing educational materials (e.g. tool kits, summaries, etc.)
- Experience with evaluation research methods
- Familiarity with quantitative and qualitative analysis packages
- Familiarity with community engaged research practices and principles
- Experience with team-based projects
- Strong emotional intelligence and agility
- Experience with Visio software

We will prioritize applications from students admitted to HSPop programs.

Eligibility:

Students must be enrolled in a UW graduate degree program and meet enrollment requirements (10 credits during the academic year and 2 credits during summer quarter) unless they have been approved for reduced enrollment during the appointment period.

If the RA appointment begins April 1, the student will be eligible to receive tuition and benefits coverage and will be paid at the schedule 3 rate. If the RA appointment begins April 16, the student may instead be paid at the schedule 2 rate and may not be eligible for tuition or benefits coverage.

Compensation: The monthly pay rate for a RA paid on schedule 3 at a 50% equivalent rate is \$3,283 at the premaster level; \$3,449 at the intermediate level; and \$3,621 at the candidate level. The monthly pay rate for a RA paid on schedule 2 at a 50% equivalent rate is \$5,209 at the premaster level; \$5,375 at the intermediate level; and \$5,547 at the candidate level. Salaries are typically adjusted in July of each year.

This is an Academic Student Employee (ASE) position governed by the [UAW Contract](#) and paid in accordance with the [TA/RA Salary Schedule](#) associated with the student's academic level and academic home department.

Benefits: ASEs and their dependents may be eligible to receive UW-paid medical, dental, and vision coverage through the Graduate Appointee Insurance Program (GAIP); may be eligible for one personal holiday and up to 10 paid holidays; and may be awarded up to 28 hours of sick time off (prorated based on FTE).

If a student has two assistantship positions that together equal 50% FTE or greater, they will be paid according to the schedule 1 rate (see salary schedule above) and receive tuition coverage and benefits.

To apply: Go to <https://forms.gle/nTziDMEUiznVxwPa7>, complete the application, and upload your resume or CV. Please label documents with your last name first.

Questions can be directed to HSPop Staff & Student HR at hrhspop@uw.edu.

Deadline: Submit your application materials **by 11:59 PM PT on Tuesday, March 17, 2026.**

Acceptance: If offered the position, the candidate must accept within one week.

Equal opportunity statement for employment: [The University of Washington is an affirmative action and equal opportunity employer.](#) All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, age, protected veteran or disabled status, or genetic information.

To request disability accommodation in the application process, contact the Disability Services Office at 206-543-6450 or dso@uw.edu.

Applicants considered for this position will be required to disclose if they are the subject of any substantiated findings or current investigations related to sexual misconduct at their current employment and past employment. Disclosure is required under [Washington state law](#).