



**VACANCY ANNOUNCEMENT  
CLOSING DATE: July 12, 2019**

**National Park Service - Office of Public Health  
Safety and Occupational Health Manager**  
O-4 Billet (Full Promotion Potential)  
Non-Supervisory

**Position Description and Duties**

The Department of the Interior (DOI)/National Park Service (NPS) is recruiting a Commissioned Corps officer to fill the position of Safety and Occupational Health Manager with a duty station in Staten Island, New York. Qualified officers with the ranks of O-2 through O-4 are encouraged to apply.

The position is located in the Office of the Superintendent, Gateway National Recreation Area (GATE) and reports to the Chief Ranger. The selectee serves as the Safety and Occupational Health Manager for the Park and is responsible for administering safety and occupational health programs encompassing extensive parklands, multiple historic and iconic structures, concessions, visitor information centers, maintenance shops, and a wide variety of public visitor attractions. The incumbent conducts inspections of workplaces and facilities and serves as point of contact with the Federal Occupational Safety and Health Administration (OSHA) and a variety of compliance entities. The primary purpose of this position is to manage all aspects of employee, volunteer and visitor safety, occupational health, and safety in the Park. Additionally, the incumbent is responsible for the management, development, coordination, and implementation of Park-wide programs to improve occupational health and safety practices and to reduce accidents, injuries, illnesses and property damage/losses.

**Gateway National Recreation Area has park housing at several locations in Staten Island, NY, Brooklyn, NY, and Sandy Hook, NJ, which may be available.**

**Major Duties:**

- Develops goals and objectives, prepares safety policies, procedures and guidelines, organizes and executes program budget, develops safety training curriculum, conducts safety training to varied audiences, reviews proposed equipment procurement requests to insure the inclusion of necessary safety features, and procures and issues personal protective equipment to employees and volunteers.
- Evaluates park operations to determine if applicable safety management systems are being met for activities including, but not limited to: safety culture, management leadership, employee involvement and influence, safety organization, continuous improvement processes, accountability program, hazard control planning, incident/accident investigation process, individual development and capability program, training and education program, reporting and analysis, and public safety and contractor safety programs.
- Evaluates individual park operations for conformance with Federal, State and local safety and occupational health standards. Establishes park-wide standards in areas where applicable National, State or local codes do not exist. Establishes standard operating procedures designed to prevent accidents, identify problem areas, and track areas needing greater attention.

- Serves as a member on various boards and committees; reviews investigative reports of visitor and employee fatalities; summarizes committee or Board findings, develops conclusions and makes recommendations for elimination or control of hazards identified. Develops, maintains, evaluates, and periodically revises the parks' Documented Safety Plans, which incorporates divisional safety management plans and all Safety and Occupational Health Programs and associated activities.
- Surveys numerous historic structures, maintenance facilities, extensive recreational areas, and private concessions in a large geographic region to determine compliance with occupational health and safety standards.
- Conducts accident investigations and coordinates and serves on accident review boards. Coordinates, schedules, and performs follow up necessary to ensure recommendations are carried out or corrective action has been taken. Coordinates and serves as a member of the park safety committees. Provide technical advice and recommendations for new safety proposals. Communicates accident reporting requirements and stresses/develops prevention programs.

**Qualifications Required:**

- Knowledge of laws, standards, techniques and procedures relating to safety and occupational health
- Ability to serve as an advisor on safety and occupational health issues
- Ability to train and instruct others in a variety of safety and occupational health subjects
- Knowledge of job hazard analysis and other analytical techniques
- Excellent written and oral presentation skills, with ability to engage, inspire, build credibility and engender trust with diverse audiences.

Applicants must possess specialized experience that has provided knowledge sufficient to administer a complex safety and occupational health program spanning a large public area. Experience must clearly demonstrate the ability to develop and recommend written safety and occupational health standards, policies, practices or procedures to higher levels of management to eliminate or control potential hazards; apply safety and occupational health laws, regulations, principles, theories, practices and procedures to advise on or resolve technical matters dealing with occupational safety and health requirements; inspect or survey workplaces, processes, products or other systems for compliance with established safety and occupational health policies or standards and to identify potential new hazards; and train employees, supervisors, managers, or other safety and occupational health personnel in safety or occupational health subjects.

A Bachelor of Science degree in occupational safety, industrial hygiene, environmental health, engineering, a related field is required. Professional licensure (eg. CSP, CIH, PE, REHS, or equivalent) is also preferred. In addition, applicants must meet OFRD Readiness Standards.

This position closes on July 12, 2019. If interested, please send a cover letter and CV to [hhs\\_liaison@nps.gov](mailto:hhs_liaison@nps.gov) and [jonathan\\_blonk@nps.gov](mailto:jonathan_blonk@nps.gov)

**Position Information**

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**PHS Information**

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